

All communications are first sent to you the Single Point of Contact (SPOC). Please share this communication with the appropriate resources within your organization.

Good Morning/Afternoon,

The Transformation cycle for Phase 1 customers begins this month. **Customers for Phase 1 may have already or will shortly receive an email from the AT&T Program Manager: Subject Title BadgerNet Building Access Request for equipment site surveys - for Phase 1. Your timely response to their email to arrange for building access to conduct the equipment survey is critical to the transformation schedule.**

In addition you will receive a phone call and/or email notification from your local Telco Engineer to confirm a date and time to conduct the required circuit survey. Scheduling is expected to commence the week of January 9, 2017. The AT&T Program Manager will attempt to coordinate the equipment and circuit surveys on the same day. All surveys for Phase 1 are targeted for completion by January 31, 2017. Transformation of the Phase 1 customer sites are expected to be done by March 31, 2017.

The timeline below depicts the target timeframe for all transformation phases.

Circuit and Equipment surveys to determine Phase 2 - Phase 5 customers will be conducted starting in February and run through April.



What does this mean for you?

Circuit and equipment surveys are starting January 6th for our Phase 1 customers.

Remediation requirements will be provided within 7 to 10 days of site survey completion.

Phase 1 customer site transformations will occur from February 1st to March 31st.

Responding to phone calls and/or emails from the local Telco for scheduled equipment and circuit site surveys is required.

The actual transformation schedule for Phases 2-5 will be a rolling process, and we will continue to update you on a regular basis to keep everyone informed.

Considerations that can impact your Phase assignment after surveys have been completed:

1. Scope of Remediation Requirements from the circuit and equipment survey
2. Inside cabling completed by customers from the telco demarc to the BadgerNet AT&T equipment, where applicable
3. Any customer approvals required based on survey results
4. Customer responses to scheduling events

Our goal is to create as efficient of a process as possible, minimize changes to phasing, and increase overall accuracy to ensure a successful BadgerNet transformation for our customers.

Remember, BadgerNet is bringing the state of Wisconsin increased technology with cost savings!

Thank you for your patience during this busy time!

Remember to share this communication within your organization.

Please feel free to contact us with any questions or issues at TEACH@wisconsin.gov, or visit the [BadgerNet portal](#) for more information.

Sincerely,
TEACH and BadgerNet Team

